

Professional Development Activity Request

Date 12/14/19

Activity Request submitted by: Gwynn Taurvel (name) William Southern (school)

Activity aligns with:
 District CSIP Goal: Goal 1.3 Implement effective research-based instructional practices across the district in an effort to eliminate achievement gaps
 Building SIP Goal: Increase student attendance to 91.5% - Increase students in grade level in reading to SO 2 based on reading.

Activity Focus Area(s):
 Literacy Curriculum Technology
 At-risk Mathematics Instructional Strategies/Improvement

Funding Source(s):
 Building Department--- Dept. name
 Special Projects (District PD funds)

Approved by: (Both the PD rep and principal must sign)
 Bldg. PD rep Bldg principal

Professional Development Activity Description

List name of activity and briefly describe: Leader In Me - Find Your Voice

Location St. Louis Date of activity January 27-29

Participant names Gwynn Taurvel Cesedy Lynch Kelly Britt

Reg - 34828870

3855-2101
32339

Substitute Salary

Substitute costs (\$95 per day w/benefits)
2 X 3 X 95 = 570
 # of subs # of days \$95.00 Total

Staff compensation

Stipend (\$20 per hour w/benefits) _____

Purchased Services

Airfare (total \$) _____
 Registration* (Total amount) 359 x 3 = 1077
 Lodging** (Total amount) 144 x 2 x 3 = 864
 Consultant Fee 0

Materials/Supplies

Grand Total: \$ 2,511

Required Forms (Must be attached to this request)

Authorized Leave Form *
 (A separate form must be completed for each participant)

Time Sheet

(A separate time sheet must be submitted for each participant)

Travel Request/Reimbursement Form

Travel Request/Reimbursement Form * Please include copy of registration
 Travel Request/Reimbursement Form** You will need to make your own hotel reservations.

Consultant Form

Request for Materials and Supplies Form

Expense Summary:	Cost	Fund
	\$ 570	Building funds
	\$ 1,941	Department funds
		Special Projects

Activity:
 Approved
 Not approved

 Prissy LeMay

Building Name: William Southern Activity Date: Jan 27-29

Please provide a brief description of your building activity including your plan for sharing.

Southern is currently doing a building book study on Leader In Me in preparation of implementation the next year. Our PD committee would like to build our knowledge to strengthen this implementation

Criteria for High-Quality Professional Development

**Mark all that apply to the activity described above.*

Part I: High-quality professional development:

- actively engages teachers, over time.
- is directly linked to improved student learning so that all children may meet the Show-Me Standards at the proficient level.
- is directly linked to district and building school improvement plans.
- is developed with extensive participation of teachers, parents, principals, and other administrators.
- [*Parent participation may be at the CSIP level]
- provides time and other resources for learning, practice, and follow-up.
- is supported by district and building leadership.
- provides teachers with the opportunity to give the district feedback on the effectiveness of participation in this professional development activity

Part II: Some types of activities that might be considered high-quality professional development if they meet the above requirements are:

- study groups.
- grade-level collaboration and work.
- content-area collaboration and work.
- specialization-area collaboration and work.
- action research and sharing of findings.
- modeling.
- peer coaching.
- vertical teaming.
- other _____

Part III: Topics for high-quality professional development may include:

- content knowledge related to standards and classroom instruction.
- instructional strategies related to content being taught in the classroom.
- improving classroom management skills.
- a combination of content knowledge and content-specific teaching skills.
- the integration of academic and vocational education.
- research-based instructional strategies.
- strategies to assist teachers in providing instruction to children with limited English proficiency to improve their language and academic skills.
- strategies to assist teachers in creating and using classroom assessments.
- instruction in the use of data to inform classroom practice.
- instruction in methods of teaching children with special needs.
- instruction in linking secondary and post-secondary education.
- involving families and other stakeholders in improving the learning of all students.
- strategies for integrating technology into instruction.
- research and strategies for the education and care of preschool children.
- research and strategies for closing achievement gaps between diverse groups of students.
- other _____

Please make a copy of this completed form for your records.

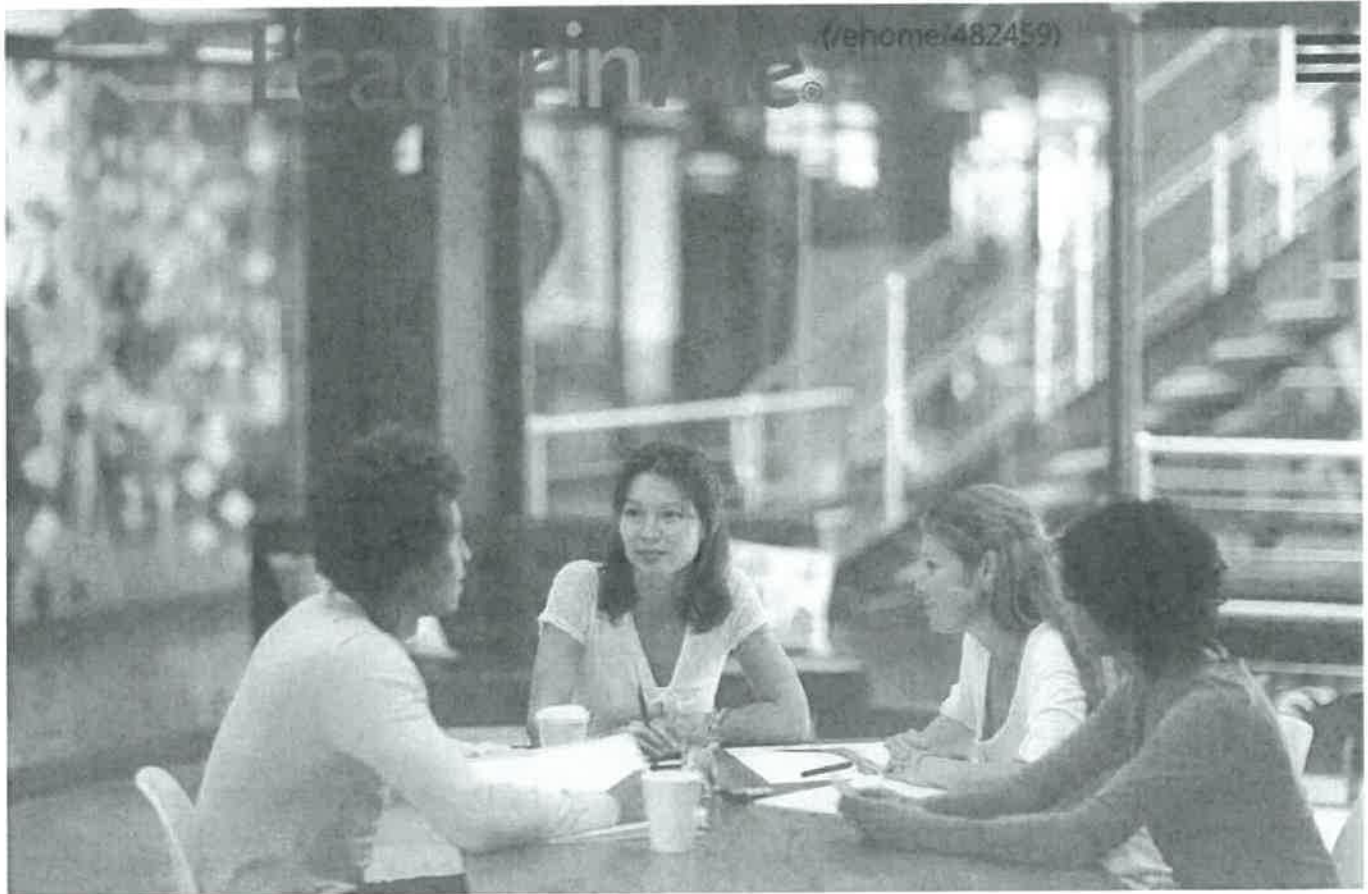


The *Leader in Me* Symposium

The 2020 St. Louis, MO Leader in Me Symposium is here! Discover ways to elevate education in your district, school and classroom.

In these information packed days you can expect to:

- Attend informative sessions on impactful education topics including:
 - Social Emotional Learning
 - Equity/Bias
 - Resilience/Mental Health
 - Trauma Informed Care
- Discover how *Leader in Me* schools are achieving success on a local school tour
- Share innovative ideas with other administrators, superintendents, directors, principals, and teachers
- Learn best practices from experts in a variety of featured sessions
- Gain inspiration from thought leaders during keynote presentations



LOCATION

St. Charles Convention Center

One Convention Center Plaza
St. Charles, MO 63303

SYMPOSIUM TUITION

Pre-Conference

\$199

Symposium

\$329 | Through October 31
\$389 | Final 2 weeks of Registration

SPEAKERS

Speaker information coming soon!

[VIEW ALL SPEAKERS \(/EHOME/482459/SPEAKERS\)](#)

REGISTER

There is no event in education like the *Leader in Me* Symposium.

[REGISTER \(HTTPS://SYMPOSIUM.FCPEVENTS.COM/EREG/NEWREG.PHP?EVENTID=482459\)](https://symposium.fcpevents.com/ereg/newreg.php?eventid=482459)

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Guidelines for Requesting Funds from District PDC

Special Projects Check Sheet

Before submitting your Professional Development Activity Request forms, please check for completion of the following items. Please submit this Special Projects Check Sheet when requesting Special Projects Professional Development funds.

Complete Professional Development Activity Request forms

Attach Authorized Leave form(s) if applicable

Attach explanation or flyer of the conference or workshop explaining the purpose

Check funding sources from building/department before sending to the District PDC

building funds

~~department funds~~

Were you able to acquire any funds? Please list the amount you received

\$ 570 building funds

\$ 0 department funds

Please send Professional Development Activity Request forms to the Director of Special Projects, prior to the last day of the month

Have you accessed these Special Project funds before? This school year? Please explain

Completed Special Projects Check Sheet

